Check the box contents

Handset

Base

Phone line (this comes already installed)

Mains power adaptor (item code 066771)

Two rechargeable batteries, AAA NiMH 500mAh (already installed in the handset)

If you bought more than one handset you'll also get:

- Extra handset
- Charger
- Mains power adaptor (item code 066771)
- Two rechargeable batteries, AAA NiMH 500mAh (already installed in the handset)

☆

Important – please read first

- Only use the line cord, power supply and rechargeable batteries that come with your phone
- Make sure the power supply is connected to a socket that you know works
- Connect your phone to the power supply and let the batteries charge for 16 hours before connecting your phone to the phone socket
- The base should always be plugged in to the mains power supply

Getting to know your phone

Handset buttons

Menu / Left option button
Press to enter the main menu, access sub-menus and confirm options.

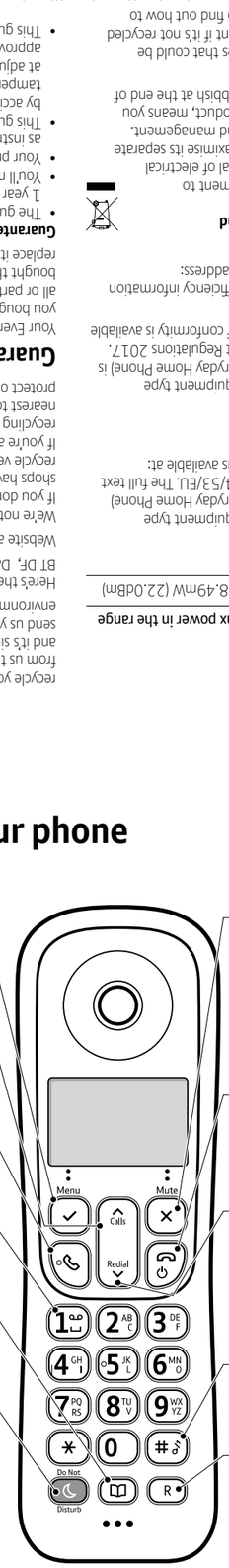
Scroll up / Vol. up / Calls list
Enter Calls list.
Move up through menu options.
Increase volume.

Talk
In standby mode make/ receive phone calls.

1
In standby, press and hold to dial BT 1571.

Phonebook
Access your phonebook and add new contacts.

Do Not Disturb
In standby, press to shortcut to call block menu.



Mute / Right option button
Press to confirm the option displayed above the button, to delete or go back to the previous screen.
Press during a call to mute your caller.

End / Standby
End a call.
Press and hold to turn handset on/off.

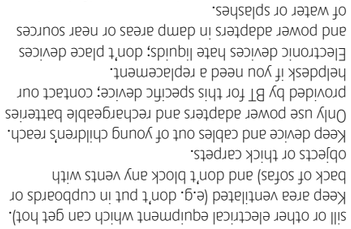
Scroll down / Vol. down / Redial list
Press to see redial list.
Move down through menu options.
Decrease volume.

#
Press and hold to turn the ringer on or off.

R (Recall)
Used when connected to a switchboard/ PBX and with some BT Calling Features.

Handset display

- Shows you how much charge is left on the handset.
- Will appear if you're on, or starting, a call.
- Shows when a new missed call has been received.
- Shows when you've set an alarm clock.
- Lets you know the handset ringer is off.
- Lets you know the signal range from your new phone's base.
- Shows you when Call Blocking is activated.



Handset name

Everyday Phone with basic call blocking Quick Start Guide

Digital Cordless Phone

Important safety and care instructions. Keep for future reference.

Your Everyday Phone from BT is manufactured to comply with European safety standards. Please read the following instructions carefully before installing and using it.

Important

You won't be able to call emergency services from this phone if there's a power cut, so make sure you've got another way to call for help in an emergency.

This product is intended for connection to analogue public switched telephone networks and private switchboards in the UK and Republic of Ireland.

Installation and location

- For indoor use only in UK and Ireland.
- Position all parts, including power adapters away from heat and sun (e.g. away from radiators, window sill or other electrical equipment which can get hot).
- Keep area ventilated (e.g. don't put in cupboards or back of sofas) and don't block any vents with objects or thick carpets.
- Keep device and cables out of young children's reach.
- Only use power adapters and rechargeable batteries provided by BT for this specific device; contact our helpdesk if you need a replacement.
- Electronic devices hate liquids; don't place devices and power adapters in damp areas or near sources of water or splashes.
- Product may cause scratches or marks if placed on fragile surfaces (e.g. veneered wood or delicate fabrics); place on a mat if required.
- Don't use near flammable substances or in a flammable atmosphere (e.g. warehouse or garage)
- Designed for use at room temperatures between 0 and 40°C.

Care and maintenance

- Treat all parts with care; no shock or vibration, and don't pull or twist any cables.
- Regularly check your product for damage to ensure small parts aren't exposed.
- Dust with a soft dry cloth; don't use water or solvent.
- Regularly check that objects don't cover any parts or any vents that could cause overheating.
- When not in use, store in a dry place and away from extreme heat or cold.

Warnings

- If any parts of your product, power adapters or any cables appear damaged, discontinue use immediately. Switch off your electrical socket if it is safe to do so and contact our helpdesk. See terms in the Guarantee section.
- Don't try to open your device or power adapters.
- There are no serviceable parts and you risk an electrical shock.
- There is a slight chance your phone could be damaged by an electrical storm. We recommend that you unplug the power and phone line cord during an electrical storm.
- If you've got a pacemaker please check with your doctor before installation.
- Radio signals from this product may cause interference to hearing aids.

Battery safety information

- Only use batteries of same size and type as advised in the set-up section of this guide.
- Take care when disposing of your product.
- The battery could explode if placed in a fire, a hot oven or is crushed or cut.
- Don't subject the product to extremely low air pressure as the battery may explode or leak flammable liquid or gas.

Other information

Radio transmission information

Frequency range	Max power in the range
1881.792 – 1897.344MHz	158.49mW (22.0dBm)

EU – Radio Equipment Directive
Declaration of Conformity

Hereby, BT declares that the radio equipment type Everyday Phone (model number Everyday Home Phone) is in compliance with Directive 2014/53/EU. The full text of the EU declaration of conformity is available at:

bt.com/productchelp

UK – Radio Equipment Directive
Declaration of Conformity

Hereby, BT declares that the radio equipment type Everyday Phone (model number Everyday Home Phone) is in compliance with Radio Equipment Regulations 2017.

The full text of the UK declaration of conformity is available at: **bt.com/productchelp**

The Everyday Home Phone power efficiency information is available at the following internet address:

bt.com/productchelp

Disposing of your old electrical and electronic equipment

The Government has a legal requirement to minimise the unsorted waste disposal of electrical and electronic equipment and to maximise its separate collection and environmentally sound management. The symbol shown here and on a product, means you shouldn't throw it in your normal rubbish at the end of its working life.

This product may contain substances that could be harmful to people or the environment if it's not recycled correctly. Check with your retailer to find out how to recycle your old equipment, or if you've bought something from us that has the crossed out wheelie bin symbol on it and it's similar to the kit you don't need any more, you can send us your old kit and we'll get rid of it in an environmentally friendly way.

Here's the address: WEEE Take Back Scheme, BT Returns, BT DF, Darlington Road, Northallerton, DL6 7ZY.

Website address: **bt.com/wee**

We're not responsible for the costs of returning items. If you don't wish to return kit to us, lots of electronics shops have their own 'take back' schemes where you can recycle very small electrical and electronic goods. If you're a household user, you can also take it to your local recycling centre – go to **recyclenow.com** to find the one nearest to you. Please dispose of this carefully and help to protect our planet.

Guarantee

Your Everyday Phone is guaranteed for 1 year from when you bought it. This means we'll either repair it or replace all or part of the product if it's not working properly. If you bought the product more than 28 days ago, we might replace it with a refurbished or repaired one.

Guarantee conditions

- The guarantee only covers problems found in the 1 year guarantee period
- You'll need your receipt or other proof of purchase
- Your product is returned to BT or one of our partners as instructed
- This guarantee doesn't cover any problems caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents
- This guarantee doesn't affect your statutory rights.

Available in other formats including braille, large print or audio CD.
If you would like a copy, please call 0800 218 2182*.

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* Calls to our helpdesk made from the UK mainland and mobile networks are free. International call costs vary.

Everyday Phone QSG (02/22) Issue 7

You'll need Caller Display

To get the most from your nuisance call blocker phone and for all the features to work, you'll need to subscribe to a Caller Display service from your network provider. Charges may apply.

Set-up

1. Plug in

1. Plug the mains power adaptor into the base, with the cable clipped in the groove provided. Please use power supply unit item code 066771.

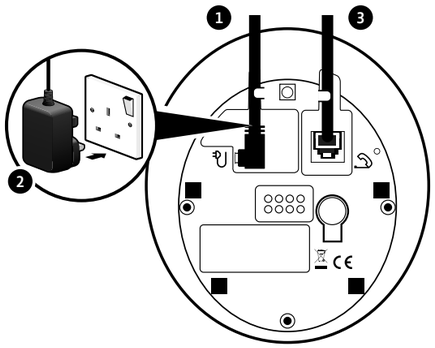
2. Plug the other end of the power adaptor into the wall power socket and switch on.

3. Plug the phone line cord in to the base, but don't plug the other end into the phone wall socket.

☆

Important

- Don't connect the phone line to a phone socket until the handset is fully charged
- The base station should be plugged into the power socket all the time

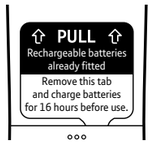


Where to put your phone

- Place the base within 2 metres of a mains power socket and 1.8 metres of a phone socket so the cables will reach
- Make sure it's at least a metre away from other electrical appliances to avoid interference
- Don't place the phone or base in a bathroom or other humid area
- The product works by sending radio signals between the handset and base. The strength of the signal depends on where you position the base. Putting it as high as possible can help give you the best signal

2. Charge

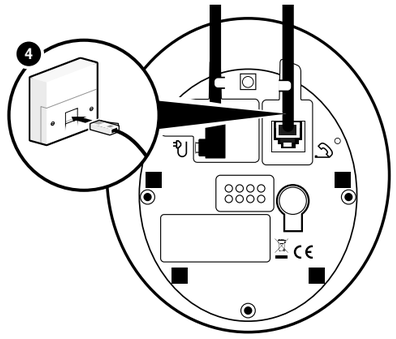
1. Activate the batteries by pulling the plastic tab away from the handset.



2. The handset will then check for a link with the base station. When it's found it.

3. Place the handset on the base and let it charge for **16 hours**.

4. After **16 hours**, plug the phone line cord into the phone wall socket.



Talk/Standby time
Under ideal conditions, the handset batteries should give up to 12 hours talk time or 120 hours standby on a single charge. (This doesn't mean you can unplug the base or leave the handset for this length of time without charge).

Please note that new Ni-MH rechargeable batteries don't reach full capacity until they've been in normal use for several days.

Battery low warning
You will hear a warning beep every 2 minutes during a call and the ▭ icon will flash.

You must recharge the handset batteries before you can use the handset. If the charge completely runs out the handset will switch off. Place the handset on the base or charger to charge.

Set up for additional handsets (multipacks only)

1. Plug the mains power adaptor into the underside of the charger and plug the other end into the mains wall socket and switch on the power. Please use power supply unit item code 066771.

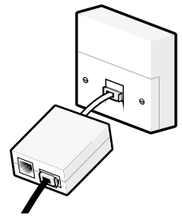
2. Activate the batteries as explained in point 1 in Charge above.

3. Place the handset on the charger to charge for 16 hours.

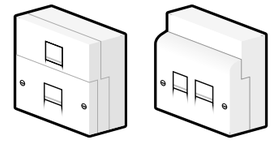
3. Go!

Using your Everyday Phone on a line with broadband?
To avoid problems with your broadband or noise on your phone line, you might need to plug your telephone line cord into the wall via a microfilter (not supplied).

If your main phone socket has a single socket, as shown, you'll need to use microfilters.



You don't need to use microfilters if your main phone socket has two separate sockets, like either of these:



Using the phone

Make and end a call

1. Press ✆, enter phone number using keypad.
2. Press ✆ to end the call.

Answer a call

1. Lift handset from base or charger.
2. If the handset is not on the base or charger, you'll need to press ✆.

Mute

1. Press Mute during a call.
2. Press Mute to return to your caller.

View or dial a number in Calls list†
The Calls list stores details of the last 20 incoming calls.

1. Press Calls to open the calls list and scroll to an entry.
2. Press ✆ to dial the number or to view details of the call, press Menu. **DETAILS** is displayed. Press Menu.

Add, view, edit or delete a number in your blacklist

1. Press Menu, scroll Redial to **CALL BLOCKER**, and press Menu.
2. Scroll Redial to **BLACK LIST**, press Menu.
3. Scroll Calls or Redial to number you want to view, edit or delete in your blacklist. Or go to step 4 to add a number to your blacklist.
4. Whilst in **BLACK LIST** menu, press Menu. **EMPTY** is shown, press Menu again then scroll Calls or Redial to **ADD**, **VIEW**, **EDIT**, **DELETE** or **DELETE ALL** and press Menu.
5. Follow the on-screen instructions.

Block incoming call number in your Calls list†

1. Press Calls, scroll to the entry and press Menu. **DETAILS** is displayed.
2. Scroll to **ADD TO BLIST** (blacklist) and press Menu.
3. Enter name using keypad, press Menu. The number is displayed, press Menu to save. You will hear a confirmation tone.

Block incoming call by call type

1. Press Menu, scroll Redial to **CALL BLOCKER**, and press Menu.
2. Scroll to **SETTINGS**, press Menu.
3. Scroll to **CALL TYPE**, press Menu.
4. Scroll to the call type you want to block – **WITHHELD**, **INTERNAT'L**, **UNAVAILABLE** or **PAYPHONE** – and press Menu. You'll hear a confirmation tone.

☆

Note
The same phone number can't be saved in the blacklist and phonebook.

Do not disturb
To silence all calls.

1. Press ☾, **BLOCK MODE** is displayed, Press Menu.
2. Scroll Redial to **BLOCK ALL**, press Menu **ALWAYS ON** is displayed.
3. Press Menu and you will hear a confirmation tone.

All incoming calls will be silenced and added to the calls list, you can then choose to add the number to the **BLACK LIST**.

Turn do not disturb off

1. Press ☾, **BLOCK MODE** is displayed.
2. Scroll Calls to **OFF**, press Menu and you will hear a confirmation tone.

Phonebook

Store entry in phonebook (up to 50)

1. In idle mode, press 📖. **EMPTY** is displayed if there are no numbers.
2. Press Menu to select **ADD**. Enter name using keypad and press Menu.
3. Enter phone number and press Menu to save.
4. Press Redial to select ring melody, then Menu to save.

To save a number to your phonebook from the Calls list, press Calls. Scroll to the entry you want to save and press Menu. Scroll to **ADD TO PB** (phonebook) and press Menu.

Enter name using keypad and press Menu. The number is displayed, press Menu to save. Then follow step 4 above.

If you have more than one handset registered to the base, your contacts are automatically updated to all handsets (up to 6 handsets).

Dial entry in phonebook

1. In idle mode, press 📖.
2. Scroll Calls or Redial to display the entry and press green ✆ to dial.

Using the menu

1. Press Menu to open the main menu, scroll through menu items using Calls or Redial.
2. When the menu you want is displayed, press Menu.
3. Press Calls or Redial to scroll through the sub-menus and press Menu to select.
4. Use Mute to select options displayed above the button, on the display.
5. Use Mute to exit a menu or go back. If no buttons are pressed for 30 seconds the handset will return to the idle screen.

Handset volume and sounds

Incoming speech volume
During a call, press Calls or Redial to increase or decrease the volume of your caller's voice.

Handset ringer volume

1. Press Menu, scroll Redial to **HS SETTINGS**, press Menu.
2. Scroll Redial to **RING SETUP**, press Menu.
3. Scroll Redial to **RING VOLUME**, press Menu.
4. Press Calls or Redial to adjust the volume, press Menu to save.

Turn ringer off
Press and hold #♪ to turn ringer off and on.

Handset ringtone (for external or internal calls)

1. Press Menu, scroll Redial to **HS SETTINGS**, press Menu.
2. Scroll Redial to **RING SETUP**, press Menu. **EXT. RING** is displayed, press Menu or press Redial to display **INT. RING TONE** then press Menu.
3. Press Calls or Redial to hear ringtones, press Menu to save.

Using the keypad

- When entering letters you may need to press the same button a few times until the letter you want is displayed, e.g. press **2** ABC once for **A**, twice for **B**, three times for **C**
- To enter a space, press **1**

Free Technical Help & Support

A full list of frequently asked questions and the complete user guide are available online. **bt.com/producthelp**

Phone doesn't work

- Have you activated the batteries correctly?
- Check that the mains power is correctly connected

No dial tone or line cord error message displayed on screen

- Is the telephone cord plugged into the base and phone wall socket?
- Check that the mains power is correctly connected
- Only use the telephone cord supplied with the phone

Can't make or receive calls

- Check that the mains power is correctly connected
- The batteries may need recharging
- Has there been a power cut? If so, place the handset back on the base for ten seconds and try again. If it still doesn't work, disconnect the batteries and mains power for ten minutes, then reconnect and try again

Handset doesn't ring

- The ringer volume may be switched off
- Check that the mains power is correctly connected

No display

- The batteries may be flat, dead or incorrectly inserted
- Recharge or replace the batteries

Customer Helpline
If you're still having problems, call us on **0800 218 2182*** or go to **bt.com/producthelp**

General sales enquiries

- BT Residential lines – call **150**. BT Business lines – call **152**
- For non BT line customers, call **0800 800 150** (residential) or **0800 800 152** (business)

Billing enquiries
Please see the phone number shown on your BT bill.

† Requires a subscription to a Caller Display service from your network provider. Charges may apply.